



MONTHLY 2020 – 2021 PAY CALENDAR

Direct deposit funds are available to the banks the day before the payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2020/2021 school year. **These dates are subject to change.**

Month	Pay Check Date	Direct Deposit Date	Absences Taken During Dates Below Will Process on Corresponding Check Date	Manual Time Cards Are Due to Payroll <small>*Employees Paid Monthly*</small>
August	8/28/2020	8/27/2020	06/27/2020 to 07/31/2020	8/07/2020
September	9/25/2020	9/24/2020	08/01/2020 to 08/28/2020	9/04/2020
October	10/23/2020	10/22/2020	08/29/2020 to 09/25/2020	10/2/2020
**November	11/20/2020	11/19/2020	09/26/2020 to 10/30/2020	11/6/2020
**December	12/18/2020	12/17/2020	10/31/2020 to 11/27/2020	12/4/2020
^^January	1/22/2021	1/22/2021	11/28/2020 to 12/25/2020	1/08/2021
February	2/26/2021	2/25/2021	12/26/2020 to 01/29/2021	2/05/2021
March	3/26/2021	3/25/2021	01/30/2021 to 02/26/2021	3/05/2021
April	4/23/2021	4/22/2021	02/27/2021 to 03/26/2021	4/02/2021
May	5/28/2021	5/27/2021	03/27/2021 to 04/30/2021	5/07/2021
June	6/25/2021	6/24/2021	05/01/2021 to 05/28/2021	6/04/2021
July	7/30/2021	7/29/2021	05/29/2021 to 06/30/2021	7/09/2021

Exempt (Professional) employees pay is pro-rated. Exempt employees pay is not based on the highlighted pay period. The highlighted pay period represents when absences taken will process.

Non-Exempt employees pay is pro-rated. The highlighted pay period represents when absences taken will process. Paid extra hours and overtime hours worked are also based on highlighted dates and process on corresponding paycheck.

For Employees that are not on direct deposit, your June & July checks are mailed to the address on file. Please ensure that your address is correct with Human Resources Personnel Services or Auxiliary Services.

****Early Pay Dates**

^^Due to Monday holiday direct deposit is on Friday



SEMI-MONTHLY 2020 – 2021 PAY CALENDAR

Direct deposit funds are available to the banks the day before the payday. However, every bank has a different policy regarding availability of direct deposit funds. The following are the tentative scheduled pay dates and periods for the 2020/2021 school year. **These dates are subject to change.**

Month	Pay Check Date	Direct Deposit Date	Period Covered	Number of Pay Weeks	Manual Green/White Time Cards Due to Payroll for Temps/Student Workers
August	8/07/2020	8/06/2020	07/11/2020 to 07/24/2020	2	7/29/2020
August	8/28/2020	8/27/2020	07/25/2020 to 08/14/2020	3	8/19/2020
September	9/11/2020	9/10/2020	08/15/2020 to 08/28/2020	2	9/02/2020
September	9/25/2020	9/24/2020	08/29/2020 to 09/11/2020	2	9/16/2020
October	10/09/2020	10/08/2020	09/12/2020 to 09/25/2020	2	9/30/2020
October	10/23/2020	10/22/2020	09/26/2020 to 10/09/2020	2	10/14/2020
November	11/06/2020	11/05/2020	10/10/2020 to 10/23/2020	2	10/28/2020
November	11/20/2020	11/19/2020	10/24/2020 to 11/06/2020	2	11/11/2020
December	12/04/2020	12/03/2020	11/07/2020 to 11/20/2020	2	11/25/2020
December	12/18/2020	12/17/2020	11/21/2020 to 12/04/2020	2	12/09/2020
**January	1/08/2021	1/08/2021	12/05/2020 to 12/25/2020	3	12/30/2020
**January	1/22/2021	1/22/2021	12/26/2020 to 01/08/2021	2	1/13/2021
February	2/05/2021	2/04/2021	01/09/2021 to 01/22/2021	2	1/27/2021
February	2/26/2021	2/25/2021	01/23/2021 to 02/12/2021	3	2/17/2021
March	3/12/2021	3/11/2021	02/13/2021 to 02/26/2021	2	3/03/2021
March	3/26/2021	3/25/2021	02/27/2021 to 03/12/2021	2	3/17/2021
April	4/09/2021	4/08/2021	03/13/2021 to 03/26/2021	2	3/31/2021
April	4/23/2021	4/22/2021	03/27/2021 to 04/09/2021	2	4/14/2021
May	5/07/2021	5/06/2021	04/10/2021 to 04/23/2021	2	4/28/2021
May	5/28/2021	5/27/2021	04/24/2021 to 05/14/2021	3	5/19/2021
June	6/11/2021	6/10/2021	05/15/2021 to 05/28/2021	2	6/02/2021
June	6/25/2021	6/24/2021	05/29/2021 to 06/11/2021	2	6/16/2021
July	7/09/2021	7/08/2021	06/12/2021 to 06/25/2021	2	6/30/2021
July	7/30/2021	7/29/2021	06/26/2021 to 07/16/2021	3	7/21/2021

Manual Time Card Notes:

★ All paper cards are a manual process that involves several departments. We will do our best to process all cards that are turned in on time as soon as possible.

****Due to Monday holiday direct deposit is on Friday**