Transition Update

September 6, 2018

- Graduation Type Code flowchart
  - **Important:** Your district must not assign attendance personnel the responsibility of determining a student’s coding information. Special program staff members, directors, or teachers should provide attendance personnel with names and coding information of students who are eligible, and whose documentation is in order. Special program directors and staff members are responsible for reviewing special program data and totals for accuracy and completeness. They are also responsible for ensuring that attendance personnel are aware of any changes in a student’s services and the effective dates of those changes. The attendance personnel are then responsible for entering the changes in the student attendance accounting system. At the end of each 6-week reporting period, special program staff members should check the Student Detail Report for any coding errors.” (from Student Attendance Accounting Handbook 2018-19)
  - Check for errors prior to snapshot date end of October
    - Graduation Type Code (54 and 55 count for CCMR)
    - IEP Continuers
- Transition Employment Designee
  - Must be named in Legal Framework and must complete required training
  - Due date now October 31, 2018
- Transition and Employment Guide
  - Due date now October 31, 2018
  - The Secondary Transition/Post-School Results Network statewide lead has created a link to be used to take anyone directly to the most current version of the Texas Transition and Employment Guide. This is a living document. Any time revisions are made, the latest version of the guide will be available at: [www.transitionintexas.org/guide](http://www.transitionintexas.org/guide)
  - Per TEA, please replace the current link on your district website if it does not go directly to the guide. (The link cannot go to the Transition in Texas webpage - it must go directly to the guide.)
  - **Texas Education Code § 29.0112. Transition and Employment Guide.**
    (e) A school district shall:
    1. post the transition and employment guide on the district’s website if the district maintains a website;
    2. provide written information and, if necessary, assistance to a student or parent regarding how to access the electronic version of the guide at:
       (A) the first meeting of the student’s admission, review, and dismissal committee at which transition is discussed; and
       (B) the first committee meeting at which transition is discussed that occurs after the date on which the guide is updated; and
    3. on request, provide a printed copy of the guide to a student or parent.
- Workforce Innovation and Opportunity Act (WIOA): School districts can no longer contract with 14(c) certificate holders (includes sheltered workshops).