

Killeen Independent School District Job Description

Job Title: 18 Plus Transition Program
Reports To: KISD Transition Coordinator, Campus Principal
FLSA Status: Exempt

SUMMARY

Provide comprehensive and specialized instruction to students in the Transition Program ages 18-22 that have developmental and physical disabilities. Instruction will be provided across all environments including the classroom, community, building, job site, and community volunteering. The primary goal of the Transition Program Teacher is to provide specialized instruction in an individualized program for students in order to empower them to become happy, confident and productive members of their community.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Participate in transdisciplinary team meetings, multidisciplinary staffing, annual reviews, parent conferences, and faculty meetings.

Communicate frequently with parents. Elicit parent input in person centered planning and implementation.

Collaborate with team members to develop and modify goals/objectives on student IEPs. Ensure that goals/objectives are outcome-based, longitudinal, measurable and, when appropriate, are aligned with the Person-Centered Transition Plan.

Implement student IEPs utilizing teaching methods, materials, and adaptations appropriate to meet individual student needs.

Utilize non-aversive behavior management techniques. Provide positive programming. Ensure consistent management across team members.

Implement the Transition Plan consisting of content in the community living domains, functional academics, vocational and embedded social, communication and motor skills.

Design, revise, and maintain community-based program developed from student IEP goals/objectives. Facilitate cooperative learning.

Provide opportunities to interact with peers to form friendships and support networks.

Activity teach independent living skills such as cooking, sewing, shopping, and daily living activities.

Demonstrate team leadership skills for a group of paraprofessionals.

Demonstrate a consistent method of assessing student growth via the use of clear criteria and is congruent with student goals. Collect and summarize performance data on an ongoing basis. Evaluate student independent living skills and employability skills on a consistent basis.

Collaborate with team member to report on student progress by the established timelines to include community agencies, community partnerships, and the students support group.

Participate in Transition Planning meeting and implement movement to adult services for exiting students.

Obtain driving requirements by KISD to transport students to community-based instruction.

Nothing in the job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES

No supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

Bachelor's degree.

CERTIFICATES, LICENSES, REGISTRATIONS

Texas teaching certificate with a special certification.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from students, administration, staff, parents, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry. Ability to calculate and apply advanced mathematical concepts such as exponents, logarithms, quadratic equations and permutations, if teaching higher levels of math.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand and talk or hear. The employee frequently is required to sit; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to walk. The employee will occasionally lift or carry (45 pounds or more) and positioning of students with physical

disabilities, controlling behavior through physical restraint, assisting non-ambulatory students, and lifting and moving adaptive equipment; may work prolonged or irregular hours. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

WORK ENVIRONMENT

While performing the duties of this job, the work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Occasional district-wide travel to multiple campuses as assigned. The noise level in the work environment is usually quiet/moderate.

Revised Date: July 1, 2021

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.