

**Killeen Independent School District
Job Description**

Job Title: Teacher, Elementary Instructional Coach
Reports To: Chief Learning Officer for Elementary Schools
FLSA Status: Exempt

SUMMARY

Works as a colleague with teachers to support student learning and teacher practice and provide instructional support based on the needs of individual teachers. Provides individual and group professional learning that will expand and refine the understanding and implementation of research-based effective literacy/math instruction.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Demonstrates willingness to assume leadership positions.

Develops and maintains positive collegial relationships with teachers and administrators.

Communicates and demonstrates knowledge of the Texas Essential Knowledge and Skills, the English Language Arts/Math curriculum and research-based instructional strategies.

Shares effective instructional strategies with teachers individually and/or in workshop settings.

Provides individual and/or group instructional coaching for teachers to improve classroom instruction for all learners.

Models, trains and coaches teachers on the Collaborative Classroom Model.

Supports teachers in planning and implementing co-teaching instructional strategies and literacy/math instruction that adhere to the district's philosophy, goals, and curriculum objectives.

Models research-based literacy/math lessons and/or co-teaches in classrooms.

Assists teachers with instructional decisions based on assessment data.

Employs a variety of instructional techniques and media consistent with the needs and capabilities of the students and teachers involved.

Provides assistance in researching instructional and/or curriculum issues.

Participates in professional learning opportunities and encourages ongoing professional development and growth for all teachers.

Presents a positive role model that supports the mission of the district.

Maintains a professional relationship with all colleagues, students, parents, and community members.

Manages time and schedule flexibly to maximize teacher schedules and learning.

Works collaboratively and collegially with other instructional coaches and district instructional specialists.

Maintains regular, on-time attendance.

Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

Bachelor's degree.

CERTIFICATES, LICENSES, REGISTRATIONS

Texas teaching certificate.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from students, administration, staff, parents, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to stand, kneel, squat, bend, stoop, push, pull, and twist. The employee must occasionally lift or carry (less than 15 pounds). Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Requires considerable close up work with computer video displays.

WORK ENVIRONMENT

While performing the duties of this job, the work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Occasional district-wide travel to multiple campuses as assigned. The noise level in the work environment is usually quiet/moderate. Individual is expected to spend time in all school environments on at least limited bases and have some interaction with students of all ages. Work schedule extends to evening and weekends, frequently.

Revised Date:

March 31, 2021

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.