

KILLEEN INDEPENDENT SCHOOL DISTRICT  
KILLEEN, TEXAS

**SCHOOL SAFETY & SECURITY COMMITTEE**

April 19, 2023

**MINUTES**

**KISD School Board Members present:** JoAnn Purser

**KISD Administration present:** Megan Bradley, Interim Superintendent; Dr. Jo-Lynette Crayton, Assistant Superintendent for Elementary Schools; Taina Maya, Chief Communications Officer; Sandra Forsythe, Executive Director for Student Services; Adam Rich, Executive Director for Facilities Services; Micah Wells, Executive Director for Athletics; Ralph Disher, Chief of Police; Dr. JJ Johnson, Director for District Operations; Chuck Kelley, Director for Investigations & School Safety; Jennifer Washington, Director for Student Hearings; Angenet Wilkerson, Director for Community Relations; Josh DeLoach, Coordinator for Special Education; Jennifer Carranza, Principal at Clifton Park ES; Benjamin Hess, Assistant Principal at Union Grove MS; Leana Hogge, Assistant Principal at Killeen ES; Clyde Kinsey III, Assistant Principal at Charles Patterson MS; Raquel McMeans, Teacher at Willow Springs ES; Dr. James Wilkes, Threat Assessment Specialist/Investigator; and Cynthia Smith, School Safety Specialist

**City of Killeen members present:** Derrick Burleson, KPD Officer; and Peter Perez, Office of Homeland Security and Emergency Management (OHSEM) Director

**City of Harker Heights members present:** Betiale Hawkins, Chief of Police

**Fort Cavazos members present:** Hayden Heinle, Military Police; Zachary Toler, Military Police; Maria Thomas, Criminal Investigation Division (CID) Special Agent in Charge

**KISD Parents present:** None

**Committee Members absent:** Brett Williams, KISD Board President; Cullen Mills, KISD Board Member; Dr. Susan Buckley, KISD Assistant Superintendent for Secondary Schools; Shannon Lumar, KISD Director for Elementary Guidance Services; Erik Hydorn, KISD PD Operations Lieutenant; Amber Dibble, KISD Principal at Maude Moore Wood ES; Savannah Jimenez, KISD Assistant Principal at Early College HS; Dr. Lance Malburg, KISD Assistant Principal at Killeen HS; Angela Sayers, KISD Assistant Principal at Clifton Park ES; Ken Wilkerson, Killeen Mayor Pro Tempore; Kent Cagle, Killeen City Manager; Robert Nelson, Fort Cavazos Special Agent; Nathan West, Fort Cavazos Military Police; Russell Hudson, Fort Cavazos CIV; Justeen Peters, Fort Cavazos Special Agent; SFC Raymond Adams, Fort Cavazos L80 Detective; CPT Michael Freas, Fort Cavazos L80 Detective; Elizabeth Davenport, Fort Cavazos School Liaison Officer; Richard Bannister, KISD Parent; Justin Beach, KISD Parent; Tracey Brown Greene, KISD Parent; Beatrice Canseco, KISD Parent; Veronica Hernandez, KISD Parent; and Melinda Schmidt, KISD Parent.

The KISD School Safety & Security Committee met on April 19, 2023, at 2:09 p.m. in the Administration Building Boardroom.

#### AGENDA ITEM #1, WELCOME AND INTRODUCTIONS

Mr. Kelley welcomed the committee and thanked them for their participation.

#### AGENDA ITEM #2, APPROVAL OF LAST MEETING'S MINUTES

Ms. Maya moved to approve the February 23, 2023 Committee meeting minutes, as written. Dr. Crayton seconded the motion, which carried unanimously.

#### AGENDA ITEM #3, REGION 12 INTRUDER TESTING RESULTS (551.076, 551.089)

*Texas Education Code 37.109* grants authority to the School Safety and Security Committee to convene in closed session as provided by *Texas Government Code, Chapter 551*. The committee convened in closed session at 2:10 p.m. in accordance with the Texas Open Meetings Act to discuss agenda item #2, Region 12 Intruder Testing Results, as allowed by *Texas Government Codes 551.076 and 551.089*. No action or voting was taken in closed session.

The committee reconvened in the open meeting at 2:33 p.m.

#### AGENDA ITEM #4, CONSIDERATION AND POTENTIAL ACTION REGARDING REQUIRED CAMPUS SAFETY CORRECTIVE ACTION PLANS

The District School Safety and Security Committee received the Texas School Safety Center's Intruder Detection Audit for specific campuses on March 8, 2023. As a result of discussion in closed session, Ms. Wilkerson moved to approve the campus safety corrective action plans for specific campuses to address audit findings. Ms. Forsythe seconded the motion, which carried unanimously.

#### AGENDA ITEM #5, HHHS ACTIVE SHOOTER/REUNIFICATION TABLETOP EXERCISE RESULTS

Chief Disher discussed the Harker Heights High School active shooter/reunification tabletop exercise that occurred on April 10, 2023. The operation lasted approximately three hours and was well attended by all agencies, including HHHS campus administrators, Harker Heights Police Department, Harker Heights Fire Department, KISD Police Department, and the KISD Investigations & School Safety Department. Other schools will be asked if they would like to hold a tabletop exercise at their campus. Peter Perez, Office of Homeland Security and Emergency Management (OHSEM) Director, informed the committee that he is facilitating an active shooter tabletop exercise for both Belton ISD and Temple ISD this summer.

#### AGENDA ITEM #6, LEGISLATIVE UPDATES

Dr. Johnson discussed the current and future Texas House and Senate bills relating to school safety & security, including House Bill 3, House Bill 13, and Senate Bill 11. These bills add school security requirements (including threat assessment), provide funding to specific safety agendas, and transfer more responsibility from the Texas School Safety Center (TxSSC) to the Texas Education Agency (TEA).

#### AGENDA ITEM #7, ADJOURN

The committee discussed planning for the next School Safety & Security Committee meeting sometime in June 2023.

Dr. Johnson moved to adjourn this meeting. Mr. Rich seconded the motion, which carried unanimously.

The meeting concluded at 3:15 p.m.