Killeen Independent School District
Description of Duties

Job Title:    Dyslexia Teacher
Reports To:  Campus Principal
FLSA Status: Exempt

SUMMARY
Provides appropriate intervention for students with dyslexia.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Implements with fidelity the district-identified intervention for students with dyslexia.

Implements the district-identified intervention for students with dyslexia according to guidelines established by the Texas Education Agency, Board of Trustees policies, administrative procedures, and intervention program guidelines.

Manages time and schedule to maximize intervention time for students with dyslexia.

Models research-based best practices of effective strategies specific to students with dyslexia.

Implements and assists classroom teachers with appropriate accommodations specific to students with dyslexia.

Discusses student academic and behavioral attitudes and achievements with parents/guardians on a regular basis and in accordance with campus guidelines and procedures.

Participates in district-required trainings for teachers of students with dyslexia.

Participates in professional learning opportunities for campus faculty and staff.

Communicates and collaborates with classroom teacher(s) to insure needs of students with dyslexia are met.

Develops and maintains positive collegial relationships with teachers and administrators.

Monitors appropriate use and care of equipment, materials, and facilities.

Maintains regular, on-time attendance.

Encourages student enthusiasm for the learning process and the development of good study habits.

Assumes responsibility for extracurricular activities, as assigned, and may sponsor outside activities approved by the school.

Presents a positive role model that supports the mission of the school and the district.
Provides an atmosphere and environment conducive to the intellectual, physical, social, and emotional development of children.

Develops, in accordance with district and building guidelines, reasonable rules of classroom behavior and appropriate discipline techniques which are consistently applied.

Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

Communicates, orally and written, and interacts with students, parents, staff, and the community in a positive manner.

Maintains a professional relationship with all colleagues, students, parents, and community members.

Uses acceptable communication skills to present information accurately and clearly.

Participates in the district’s professional development program.

Strives to maintain and improve professional competence through attendance at workshops, seminars, conferences, and/or advanced course work at institutions of higher learning.

Demonstrates behavior that is professional, ethical, and responsible.

Keeps informed of and complies with state, district, and school regulations and policies for teachers.

Compiles, maintains, and files all required reports, records, and other documents.

Attends staff, department, and committee meetings as required.

Maintains professional dress and grooming as outlined by campus/district guidelines.

Maintains a positive attitude toward school and district when out in public.

Performs other duties as assigned.

REMOTE INSTRUCTION ONLY
Provides students with appropriate distance or virtual instruction in the academic subject area assigned to help students fulfill their potential for intellectual, emotional, physical, and social growth.

Develops and implements lesson plans and activities through distance or virtual learning to fulfill the requirements of district’s curriculum program and show written evidence of preparation, as required.

Prepare lessons instructional formats that accommodate differences in individual students.

Plans and uses appropriate instructional strategies, activities, and resources for distance or virtual learning that reflect understanding of the learning styles and needs of assigned students according to guidelines established by Texas Education Agency, board policies, and administrative regulations.

Be available by phone, email, or video conferencing between the hours established by the campus and departmental leadership to confer with district personnel, students, and/or parents. The rest of the workday is committed to planning, preparing, implementing, and evaluating lessons and activities.
Communicates with students or parents in accordance with the frequencies and mediums established by campus and departmental leadership; e.g. Communicates one time per week with each parent by phone or video conference, communicates three times per week with each student via email, website, or phone or video conference.

Provides ongoing feedback of student achievement through formal and informal methods.

Be a positive role model for students and support the goals for the campus and school district.

Creates a virtual classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.

SUPervisory RESPONSIBILITIES
This job has no supervisory responsibilities.

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE
Bachelor's degree.

CERTIFICATES, LICENSES, REGISTRATIONS
Texas teaching certificate.

LANGUAGE SKILLS
Ability to read, analyze, and interpret general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from students, administration, staff, parents, and the general public.

MATHEMATICAL SKILLS
Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY
Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS
While performing the duties of this job, the employee is regularly required to stand and talk or hear. The employee frequently is required to sit; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to walk. The employee must regularly lift and carry (15-44 pounds); occasionally lift and carry (45 pounds and more); may lift and move textbooks and classroom equipment. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

WORK ENVIRONMENT
While performing the duties of this job, the employee is occasionally required to travel to multiple
campuses, as assigned and is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate. Employee may also be required to occasionally travel out-of-district for school functions and/or activities.

REMOTE WORK ENVIRONMENT ONLY

Tools/Equipment Used: Personal computer (PC), phone system, video/instructional equipment, and peripherals

Posture: Prolonged sitting

Motion: Repetitive computer work frequent use of hands and wrists

Environment: Work inside from home or location other than school building

Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours

Revised Date: May 12, 2020

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.